

Together -
Inspiring
Dedication to
Excellence

CURWENSVILLE AREA SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT



650 Beech Street
Curwensville, PA 16833-1533
814-236-1101 Fax: 814-236-1103
www.curwensville.org

Ronald A. Matchock
Superintendent

Paul S. Carr
Business Manager

September 12, 2019

Mr. Clayton P. Carroll, II, Audit Coordinator
Bureau of Budget & Fiscal Management
Department of Education
333 Market Street – 4th Floor
Harrisburg, PA 17126-0333

Dear Mr. Carroll:

Enclosed please find the audit response to the audit report disused by the Office of the Auditor General for fiscal years ending June 20, 2014, 2015, 2016, and 2017.

Sincerely,

A handwritten signature in black ink that reads "Ronald A. Matchock". The signature is written in a cursive, flowing style.

Ronald A. Matchock
Superintendent

Attachments

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Response to Audit Report
Fiscal Years Ending June 30, 2014, 2015, 2016, 2017

Finding: District Failed to Conduct All Required Monthly Fire Drills and Inaccurately Reported Fire Drill Data to PDE.

The auditors found that the District's fire drill report for 2017-2018 school year disclosed that the District failed to conduct fire drills each month as required by Section 1517 (a) of the Public School Code. In addition, inaccurately reported fire drill data to the Pennsylvania Department of Education. Consequently, the District's Superintendent inappropriately attested to the accuracy of the fire drill data in the PDE required report and certification statement.

Corrective Measures – District

The district did conduct nine fire drills during the 2017 – 18 school year. The district was not aware that more than one drill could not be conducted in one month and thus there were four drills reported during the month of September. This has been corrected and moving forward only one fire drill will be conducted per month and one will be conducted each month. The administrative team will schedule a monthly fire drill under the direction of our School Resource Officer and the planning and logging of the drills will be documented on a newly developing log sheet to ensure compliance.

A handwritten signature in black ink that reads 'Ronald A. Matchock'.

Ronald A. Matchock, Superintendent

A handwritten date in black ink that reads '9/12/19'.

Date

RESPONSE TO AUDIT OF FISCAL July 1, 2013 through June 20, 2017

At a meeting of the CURWENSVILLE AREA SCHOOL DISTRICT Board of Education held on the 12th day of September, 2019, the following members were present:

Mary Ann Rafferty, Board President
Laura M. Pentz, Board Member
Suzanne Mendat, Board Member
Susan Wingard, Vice-President
Doreen Hoover, Board Member

John Evanko, Board Member
Carrie Warren, Board Member
Jeffrey N. Shaffer, Board Member
Melissa Maines-Sopic, Board Member

At which time the audit report of the Auditor General was presented to the Board. The Board has study the audit report to ascertain the facts relating to observations / exceptions / recommendations taken in the audit report and make a detailed written reply, in triplicate, with reference.

<u>PAGE NUMBER</u>	<u>SUBJECT OF CRITICISM</u>	<u>ANSWER AND RECOMMENDATION</u>
9	Errors in Conducting all Required Monthly Fire Drills and Reporting.	(See letter of response as approved by the board.)

AND the Board shall make its report as soon as possible in order that the response, together with any exhibits, to: Pennsylvania Department of Education, Bureau of Budget and Fiscal Management, Division of Budget, 333 Market Street – 4th Floor, Harrisburg, PA, 17126-0333.

BOARD CERTIFICATION

We the members of the CURWENSVILLE AREA SCHOOL DISTRICT Board of Education hereby certify that the enclosed response and exhibits are an exact copy adopted at the board meeting held on Thursday, September 12, 2019, by a vote of 9 ayes, 0 nays, 0 abstentions. Absent members shall be presented with the response and audit report.

BOARD MEMBER SIGNATURES



Melissa Maines-Sopic



Susan Wingard



Laura M. Pentz


Suzanne Mendat


Mary Ann Rafferty


Doreen Hoover


Jeffrey N. Shaffer


John Evanko


Carrie Warren